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[www.facebook.com/khsod](http://www.facebook.com/khsod)

963 GlenMary Drive • Owego, NY 13827

**(607) 687-5684**

[www.kathyhansendance.com](http://www.kathyhansendance.com)

**Classes available for Ages 3 through Adult**

*Pre-school Ballet/Tap*

*Acro • Ballet • Contemporary • Hip Hop • Jazz • Lyrical*

*Modern • Pointe • Tap • Toddler & Me*

Dear Parents and Students:

Welcome to Kathy Hansen School of Dance. Those of you who have been with us before are familiar with our rules of conduct. A few changes are being made, however, to better serve our growing enrollment and we ask that you take a moment to acquaint yourself with them.

If you are a newcomer to our Studio, we especially want to take this opportunity to extend a warm and friendly welcome!

Our rules are extended to assure every student the same high degree of attention and the opportunity for advancement, while maintaining the atmosphere for which the Studio is known.

On behalf of the Studio faculty and staff, welcome!

Cordially,

Kathy L. Hansen

Director and Owner

## **RULES AND REGULATIONS:**

- I. Registration** - A registration form must be completely filled out including name, age, address, phone number, e-mail address, all medical information and name of parent or guardian. A Copy of Competitive Students' birth certificate must be on file. You should notify us of any changes in information promptly. **You are not registered unless your registration fee and first tuition payment is paid in full.**
- II. Payment** – Tuition payments are to be made at the desk or by mail. You may pay with personal check, cash or we accept Visa, MasterCard or Discover for your convenience. PayPal is now available through our web site. Automatic payments are available.

There are a total of 9 tuition payments for the dance season September thru June.

- Tuition #1 – Registration fee and September tuition is due at time of registration.
- Tuition #2 thru #9 – October thru May tuition is due by the 10th of each month for that month, thus leaving no tuition payment due in the month of June. We do not issue refunds.

**Late Payment** – A \$10.00 late fee will be applied to your tuition after the 10th of the month, balance after 30 days will also be subject to 24% interest annual finance charge. After 30 days the student will SIT out of class until payment is made in full. All classes must be paid regardless of attendance. There will be no exceptions.

**Check fee** – Fee on any check returned by your bank is **\$30.00**. At this time all transactions must be paid in cash.

- III. Hair and Attire** - Hair must be secured tightly away from face. Students who ignore this rule will be asked to leave the class until they have complied. There will be no exceptions.

All students are required to wear appropriate attire. For girls, this means leotard and tights. Ballet students must wear black leotard, pink tights and pink shoes. Hair must be in a bun. For boys, hemmed shorts with shirt neatly tucked in. Proper footwear is also required. Ballet (pink); Boys (black ballet); Tap (black); Jazz (light suntan).

Absolutely no gum, candy or beverages allowed in the classrooms. Students must be on time and ready when the class begins.

No shirts will be allowed over leotards or in place of a leotard. No shorts are allowed over leotard or in place of leotard.

- IV. Parents Observation** - Parents will be allowed to observe the first week of every month during the last five minutes of class, beginning in December.
- V. Other** - We cannot be responsible for articles left in the dressing rooms or elsewhere. All dance shoes and cases should be marked with student's name. All valuables should be carried into the classroom. The instructor will designate where such articles may be placed during class. Bare feet will not be permitted, except under direct supervision of the teacher.
- VI. Cancelled Classes** – You will not be personally notified of cancellation of dance classes due to bad weather conditions. A message of studio closing will be left on the studio answering machine and on the website along with the rescheduled date/time of make up.
- VII. Studio closings** – If schools are closed due to weather conditions or holidays it does not mean the studio will be closed... see insert for listing of studio closings.
- VIII. Costumes** – A \$30.00 costume deposit is required during the month of November per class time slot. Costumes will be ordered in December. The costume balance is due in January. Costumes will not be ordered if deposit is not made. **Late Payment** fees apply. Costume payments are made payable to **CENTER STAGE**.
- IX. Competition Students** – All competition students must take a minimum of 3 group lessons - one of which must be ballet. Please see master schedule for details and class schedule.
- X. Special Classes** – Private, semi-private, trio and small group instruction is available to students providing they take the minimum group dance classes per week, one of which must be ballet. There is a waiting list.
- XI. Other Information**
- We do not charge admission to the Dance Recital, enabling you to bring as many guests as you would like.
  - **All Dance Supplies may be purchased at CENTER STAGE** located in the Studio at a discounted prices.

***FOR YOUR SAFETY...***

No one is allowed in or on the rock or mulch covered areas.

Parents, please watch your children.

*Thank You!*

# Center Stage

Located in the KHSOD Building

Established  
1985

*for all your dance...  
shoes, clothing, leotards, tights,  
bags and accessories*

## Authorized Dealer

Capezio and Major Motions dancewear

### Center Stage

963 GlenMary Drive, Owego, NY 13827  
607-687-5684

**September through May**

**Open Mon, Tue, Wed, & Thur 4:00 - 8:00 PM**  
**Closed Fri, Sat, Sun**

Open June, July & August during Summer Dance Registration,  
Summer Dance Classes and Fall Registration Hours



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Please address all correspondence to: 977 GlenMary Dr., Owego, NY 13827

Kathy Hansen School of Dance © August 2017

# Kathy Hansen School of Dance

- ★ 10 month Dance Program runs Sept 2018 - June 2019
- ★ 9 monthly Tuition Payments Sept 2018 - May 2019
- ★ Leaving no tuition fee due in June 2019
- ★ Dance Program Culminates in June with Annual Recital

Class	Weekly	Monthly	Reg. Fee	Due Today
See Schedule	30 min Group	\$25.75	\$6.50	\$32.25
See Schedule	45 min Group	\$38.50	\$9.75	\$48.25
See Schedule	60 min Group	\$51.50	\$13.00	\$64.50
See Schedule	75 min Group	\$64.50	\$16.25	\$80.75
See Schedule	90 min Group	\$77.00	\$19.50	\$96.50
Mini Team	5 hrs. unlimited	\$214.00	\$55.25	\$269.25
Petite Team	5 hrs. unlimited	\$214.00	\$55.25	\$269.25
Junior Team	5 hrs. unlimited	\$214.00	\$55.25	\$269.25
Teen Team	5 hrs. unlimited	\$214.00	\$55.25	\$269.25
Senior Team	5 hrs. unlimited	\$214.00	\$55.25	\$269.25
Solo	Per 30 min	\$25.00	\$25.00	\$50.00
Duet / person	Per 30 min	\$20.00	\$20.00	\$40.00
Trio / person	Per 30 min	\$17.00	\$17.00	\$34.00

Additional Team Classes/Rates Available

Additional Choreography Rates Available

- ★ Acro
- ★ Ballet
- ★ Contemporary
- ★ Hip Hop
- ★ Jazz
- ★ Lyrical
- ★ Modern
- ★ Pointe
- ★ Pre-School
- ★ Tap

## Dance Classes for All Ages & Abilities

★ **Recreational Classes**  
**&**  
 ★ **Competition Teams**

**Ages 3 - Adults • Beginner - Advanced**

**Pre School - Kids - Teens - Adults - Boys - Girls**

## Family Discounts

**Family discounts apply to an individual or to cumulative classes of immediate family members that take a total of 3 or more group classes.**

- ★ A credit slip to Center Stage will be issued at the end of each month to families based on 15% off the 3<sup>rd</sup> and more group class tuition.
- ★ These credit slips can be used only in Center Stage. You can use these towards all purchases: shoes, tights, clothing and even costumes!  
(Credit slips expire 1 yr. from issued date)

In order to receive your family discount all accounts must be current, in good standing and paid in full by due date at both KHSOD and Center Stage.

### Exclusions

\*Boy's Tuition    \*Recreational & Competitive Volume Classes, count as one class  
 \*All short term Classes \* solos, duets, trios

### Male Tuition Discounts

- 50% off Co-Ed Group tuition.
- Why? We simply want more male dancers!

*Offer does not apply to recreational or competitive volume discounts or All Special Boy's Class.*

★ **Classes begin the week of September 10, 2018**

★ **KHSOD 44th Annual Dance Recital - June 2019**

## Scheduled Studio Closings 2018 - 2019

Thanksgiving: November 21 - November 25  
 Winter Break: December 21 - January 1  
 Spring Break: March 12 - March 22  
 Memorial Day: May 27

## Check updates:

Monthly Newsletters  
[www.KathyHansenDance.com](http://www.KathyHansenDance.com)

**Center Stage**, your retail dance supply store

Located inside the dance studio.

Dance Shoes, Tights, Leotards, Skirts, Shorts, Pants, Bags & more!

**Open during KHSOD studio hours!**